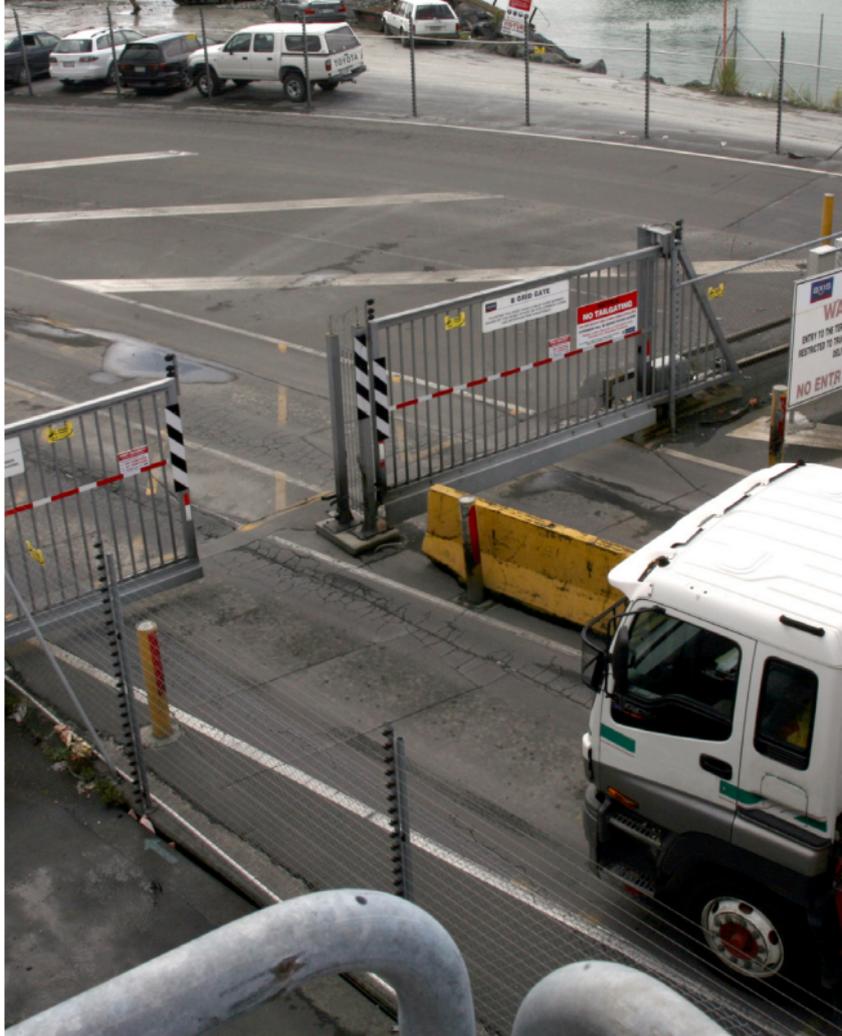


# E-Gate

## Dispatcher User Guide



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# Add/Update Driver details in Container Chain



The email address entered below for the Driver Mobility App must be the same email address the driver used to register for the Port of Auckland access module. For a list of the email addresses for your truck drivers, please email Driver Assist.

To add or update driver details in Container Chain, navigate to the left side panel, select **Users**, and click **+ADD USER**.

**CONTAINERCHAIN** Admin Users

John Mayo  
role: TRANSPORTER TEST  
NZD798E9

Role:

+ADD USER

Drag a column header and drop it here to group by that column

Action	Email	First Name	Last Name	Role Card	Roles	Groups	Is Act.	Status
+	LOSH@paul.co.nz	Kathrin	LOSH		Driver - Admin, Notification - Ad...		Yes	
+	Finauki@paul.co.nz	Nia	Finau		Driver - Admin, Notification - Ad...		Yes	
+	KilrenT@paul.co.nz	Tony	Kilren		Driver - Admin, Notification - Ad...		Yes	
+	shuklap@paul.co.nz	PRAJNYA	SHUKLA		Notification - Admin, Driver - Ad...		Yes	
+	Gary.jayasurya@containerchain.co.nz	GARY	JAYASURYA		Driver - Admin, Notification - Ad...		Yes	
+	pranet@paul.co.nz	pranet	Chattopadhyay		Driver - Admin, Notification - Ad...		Yes	
+	driver1@paul.co.nz	driver1	goal		Driver - Admin		Yes	

## E-Gate User Guide

Fill in the user details (**Email, First Name, Last Name, Mobile Phone, Licence Number**). Under account details, select the role “**Driver-Admin**.”

If you are a company owner and the driver doing your own dispatching, choose “**Driver-Admin**” and “**Notification Admin**” under Roles

4

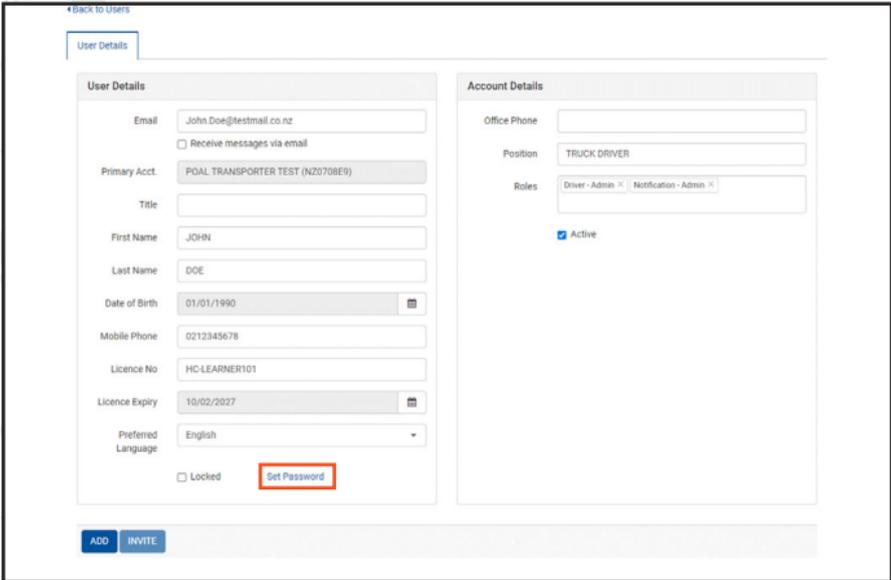
Enter the role as DRIVER - [name] (e.g., DRIVER - egate) to ensure it populates correctly in the Driver field on the booking screen.

Please user email address supplied by Port of Auckland (POAL)

Ensure you as owner truck driver, have consent to work with POAL

# Set Default Password

Press on the **Set Password** button on the bottom of the form.



The screenshot shows a user management interface with two main sections: 'User Details' and 'Account Details'. The 'User Details' section contains fields for Email (John.Doe@testmail.co.nz), Primary Acct. (POAL TRANSPORTER TEST (NZ0708E9)), Title, First Name (JOHN), Last Name (DOE), Date of Birth (01/01/1990), Mobile Phone (0212345678), Licence No (HC-LEARNER101), Licence Expiry (10/02/2027), Preferred Language (English), and a 'Locked' checkbox. A 'Set Password' button is highlighted with a red box. The 'Account Details' section contains fields for Office Phone, Position (TRUCK DRIVER), Roles (Driver - Admin, Notification - Admin), and an 'Active' checkbox which is checked. At the bottom of the form are 'ADD' and 'INVITE' buttons.

◀ Back to Users

User Details

**User Details**

Email

Receive messages via email

Primary Acct.

Title

First Name

Last Name

Date of Birth

Mobile Phone

Licence No

Licence Expiry

Preferred Language

Locked

**Account Details**

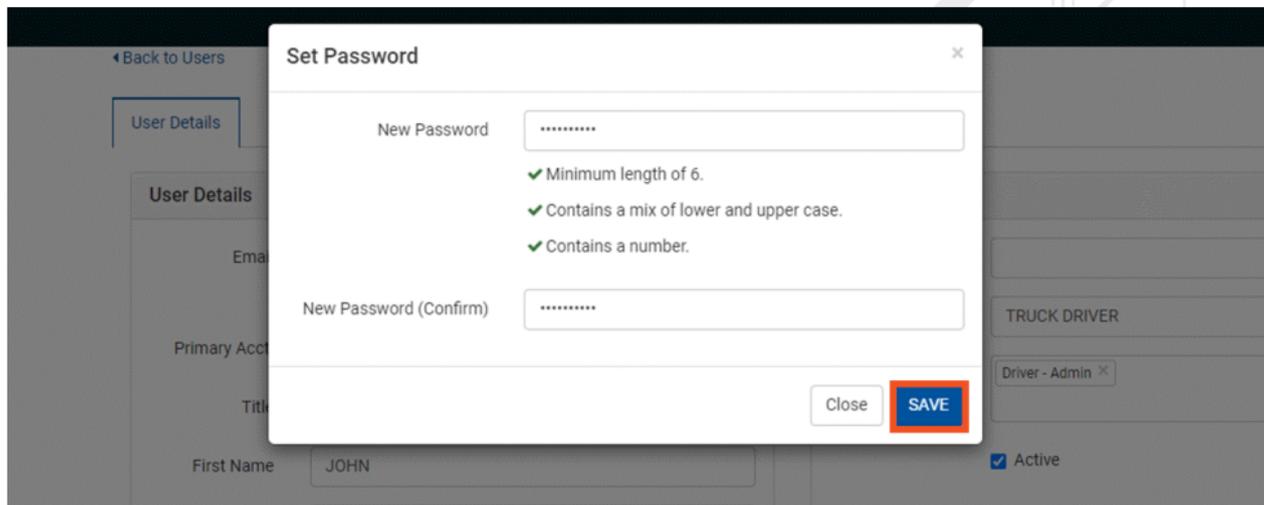
Office Phone

Position

Roles

Active

After filling in and confirming the nominated password, click **SAVE**.



Ensure all fields are correct, then click **ADD**.

[Back to Users](#)

User Details

### User Details

Email

Receive messages via email

Primary Acct.

Title

First Name

Last Name

Date of Birth

Mobile Phone

Licence No

Licence Expiry

Preferred Language

Locked [Set Password](#)

### Account Details

Office Phone

Position

Roles

Active

**ADD** **INVITE**

## Verify the User

To verify if the user has been created, use the **search bar** located in the top right corner of the header to search for the user's name. If the user is found, they have been successfully created.

Role:

[+ ADD USER](#)

Drag a column header and drop it here to group by that column

Action	Email	First Name	Last Name	Rate Card	Roles	Groups	Is Acti...	Status
	John.Doe@testmail.co.nz	John	Doe		Driver - Admin		Yes	

1 15 data items per page

1-1 of 1 items

Results are filtered. - clear all filters

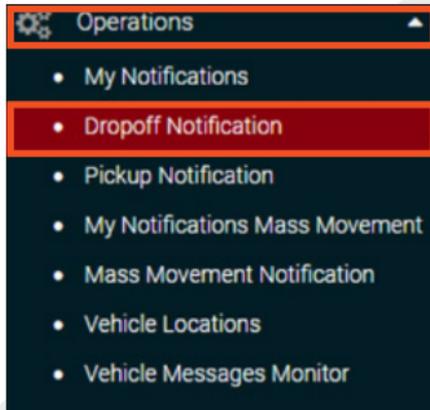
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## **Send Login and Password**

After creating the User, you can now use the login details for the Driver mobility App. If you are a Dispatcher, please send these details to the truck driver.

## Assigning a job to a Truck Driver

1. Log into Container Chain
2. In the menu on the right hand side, select **Operations > Drop Off Notification**



3. Select **Drop Off: Container Terminal** and **Location: Select drop-off location from drop down list** and click on **By Container No.**

Step 1 Step 2 Step 3

### Step 1: Dropoff

Please select your dropoff facility type

Container Terminal

### Location

Please select your Preferred dropoff location

(NZC4EEB7) POAL FERGUSSON EMPTY EXPORT

**BY CONTAINER NO.** BY BOOKING NO.

4. Enter the Container number and click **FIND CONTAINER DETAILS**

Step 1 Step 2 Step 3

RETURNING TO: POAL FERGUSSON EMPTY EXPORT

## Step 2: Containers

Note: All containers must be returned to the same location.

Container Number

+ Add a Container

**FIND CONTAINER DETAILS**

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## **Egate Dispatcher**

Deliver check has moved from PortConnect to ContainerChain. If an import unit requires an ECN or Random number, then the dispatcher will be required to enter this at the time of creating the booking.

## E-Gate User Guide

If a PIN number is required, enter the Deliver Check number (ECN or Random Number) into the PIN field.

Step 1 Step 2 Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

### Step 2: Containers

Please confirm your containers and check for any errors.

<input checked="" type="checkbox"/> TEMU3095134			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line COS	ISO 2210	PIN <input type="text"/>	
<input checked="" type="checkbox"/> SEGU1770113			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line ANL	ISO 2210	PIN <input type="text"/>	
<input checked="" type="checkbox"/> TCNU3832592			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line OGL	ISO 4501		

If no PIN number is required, press **Continue to Notification**.

Step 1 Step 2 Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

### Step 2: Containers

Please confirm your containers and check for any errors.

<input checked="" type="checkbox"/> TEMU3095134			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line COS	ISO 2210	<b>PIN</b> 798429210	
<input checked="" type="checkbox"/> SEGU1770113			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line ANL	ISO 2210	<b>PIN</b> 96402691	
<input checked="" type="checkbox"/> TCNU3832592			<input checked="" type="checkbox"/> External facility has pre-advised this container.
Shipping Line OOL	ISO 4501		

**CONTINUE TO NOTIFICATION**

## E-Gate User Guide

If the PIN number is invalid/incorrect, please check the import paperwork for the correct number or contact.

Step 1 Step 2 Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

### Step 2: Containers

Please confirm your containers and check for any errors.

Error! Invalid PIN entered. Please enter the correct PIN and try again.

<input checked="" type="checkbox"/>	TEMU3095134	<input checked="" type="checkbox"/>	External facility has pre-advised this container.
Shipping Line	ISO	PIN	
COS	2210	234234	
<input checked="" type="checkbox"/>	SEGU1770113	<input checked="" type="checkbox"/>	External facility has pre-advised this container.
Shipping Line	ISO	PIN	
ANL	2210	234234	
<input checked="" type="checkbox"/>	TCNU3832592	<input checked="" type="checkbox"/>	External facility has pre-advised this container.
Shipping Line	ISO		
OOL	45G1		

CONTINUE TO NOTIFICATION

Successful delivery Check will proceed to next step 3. If driver names don't appear in the drop-down list, check that they've been assigned the correct **DRIVER** role on Page 4.

Step 1 Step 2 Step 3

PICKUP FROM: POAL FERGUSSON Container Terminal

### Step 3: Pickup times

Select your preferred time of pickup, and assign it to each ISO code.

Please select your preferred time

Today open WED open THU open FRI open SAT open 14/01/2025

11:00	11:30	12:00	12:30	13:00	13:30	14:00	14:30	15:00	15:30	16:00	16:30	17:00	17:30	18:00	18:30	19:00
2	2	1	2	2	2	1	2	1	2	2	2	2	2	2	2	2
\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00

	CONTAINER DETAILS	VEHICLE	DRIVER
ASSIGN TIME	TEMU3095134 2210	Choose Vehicle	Choose Driver
ASSIGN TIME	SEGU1770113 2219	Choose Vehicle	Choose Driver
ASSIGN TIME	TCNU3832592 45G1	Choose Vehicle	Choose Driver

CREATE NOTIFICATION



**PORT OF  
AUCKLAND**

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TĀMAKI HERENGA WAKA