

PORT OF AUCKLAND VESSEL ARRIVAL INFORMATION SHEET (VAIS)

This form must be completed and emailed at least 48 hours before arrival to harbourcontrol@poal.co.nz

Vessel Particulars

Vessel Name		IMO Number			Date	
Vessel Type	Bulk	Car Carrier	Container	Passenger	Other	
Ship Eemail (eMPX)		Agent Name				
Master Name		Agent Phone				

PILOT LADDER

IMPORTANT: Does your Pilot Ladder conform to IMO and MNZ 'Rule Part 53' requirements?	Yes	No
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VISIT DETAILS

ETA Pilot Station	Voyage Number		
Berth	Side alongside	Port	Starboard
Previous Port	Next Port	Additional Requirements	Yes No
Arr. Draft Fwd	Dep. Draft Fwd	Water	
Arr. Draft Mid	Dep. Draft Mid	Gangway/Brow	
Arr. Draft Aft	Dep. Draft Aft	Garbage Collection	
Arr. Displacement	Dep. Displacement	Provisions / Stores delivery	
Arr. GM (m)	Dep. GM (m)	Diving Operations	
Immobilisation Request (Please complete Immobilisation form)			
Hot Work Permit (please complete Hotwork Permit form)			
Hull cleared by MPI and is free from Algae for safety of Port Tug			
Do you have Class 1 Explosives on board?			

EQUIPMENT IN SPECIFICATION AND IN GOOD WORKING ORDER

	Y	N	NA		Y	N	NA		Y	N	NA
Main Engines				Engine Telegraph				Main Steering Gear			
Bow Thruster				Stern Thruster				Anchor Gear			
Mooring Lines				Mooring Winches				Pilot Ladder			

If **NO** to any of the above, provide details:

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Any vessel main engine, auxiliary, bridge, navigational equipment failure in last 30 days? Details:	Y		N	
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Has the vessel been detained by any PSC/USCG in the last 12 months? Details:	Y		N	
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Note for agents: Completion of this form does not release you from your obligation to provide port security with the mandatory “Maritime Security Report” as per Part G of the New Zealand Border Agencies Advance Notice of Arrival (NZCS 344). This border agency form must be emailed to security@poal.co.nz

Declaration from Agents and Vessels' Masters / We understand below and have advised our staff accordingly

Signature – Master / Agent		Date		
			Y	N
A	No pedestrian access throughout the port Master has been advised and understands about no pedestrian access between main gate and vessel or between two vessels. Crew MUST use the security van for all transfers. Transport Phone: 09 348 5335			
B	Ship chandlers and provedores Completed induction and signed POAL Terms of Entry			
C	No painting of shipside or overside at berth Painting on the ship's hull whilst alongside is not permitted			
D	Bunkering Pollution prevention precautions in place as per SOPEP. Suppliers to have Tier 1 plans in place. Harbourmaster permission to be obtained. Shipside operations should not be impacted			
E	Sludge Transfer Pollution prevention precautions in place. Stevedores or Shift Managers to be advised. Shipside operations should not be impacted			
F	Lube Oil and Oil deliveries Appropriate PPE; Stevedores or Shift Managers to be advised; Shipside operations should not be impacted			
G	Funnel smoke and noise reduction Are auxiliary generators fitted with a reactive silencer? Environmental pollution is not permitted whilst in Auckland. No Burn Out operations permitted. Breaches may lead to delays in vessel operations			
H	For draft and ship related activities (gangway etc) Stevedores or Shift Managers to be advised. Shipside operations should not be impacted			
I	Quarantine garbage collection Contractor (Interwaste) will visit each ship in port each day between 07:00 - 15:00. If collection required outside these times, please email aucklandservice@interwaste.co.nz with time for pick up and estimated garbage offload quantities			
J	Whale protocol area Master acknowledges the Hauraki Gulf Transit Protocol for Commercial Shipping to reduce the risk of collisions with whales.			
K	Modifications since last call Master to confirm that the vessel has had no modifications to hull/machinery since last call at Auckland. If for first call, then information if modifications cause any changes to manoeuvring characteristics - provide details.			
L	Is the vessel burning low sulphur fuel whilst in Auckland waters? Confirmation of the type of fuel being used by vessel or if vessel is fitted with scrubbers			

**At least 3 hours notice shall be given for any changes to pilotage timings.
Notice period less than 3 hours will not guarantee the time requested. This is a requirement to confirm your booking time**